You can create a Final Tax Return at Home!

2024

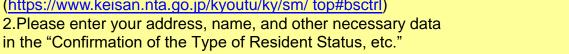
How to create a final tax return for Office Workers using the National Tax Agency Website



[English]

How to create a final tax return



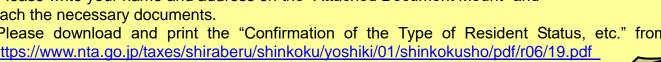


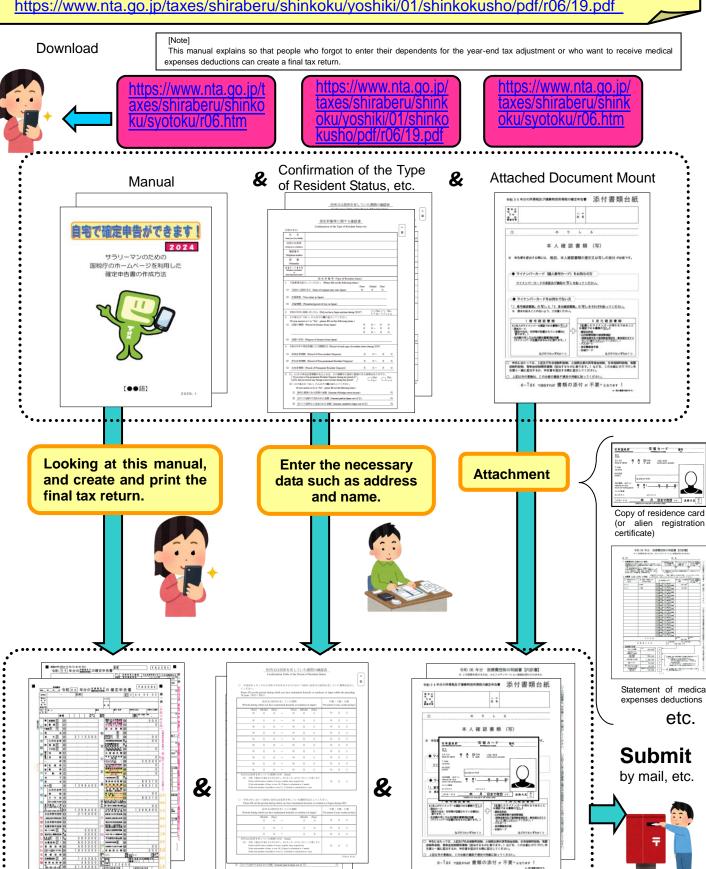


Click here for the preparation corr

3. Please write your name and address on the "Attached Document Mount" and attach the necessary documents.

4. Please download and print the "Confirmation of the Type of Resident Status, etc." from https://www.nta.go.jp/taxes/shiraberu/shinkoku/yoshiki/01/shinkokusho/pdf/r06/19.pdf





Caution

Please be sure to read this.

This manual explains how to create a final tax return for foreigners working in a Japanese company.

Therefore, only those who receive salaries from the company can create a final tax return in this way.

In addition, various deductions (deductions from income) can be made from the income when calculating taxes, but only the following cases are explained here.



Tax Officer Futaba

1.If you have dependent family members

Unless you are supporting a person other than the person listed in the number on page 37 or a family member over 70 years of age who are living together.

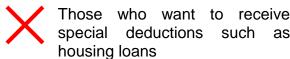
- 2.If you are paying the National Health Insurance premiums
- 3.If you are paying the National Pension
- 4.If you are paying donations
- 5. If you are paying Medical Expenses

Except when special provisions for medical expenses deductions are applied when paying purchase expenses for specified over-the-counter drugs, etc.

Therefore, if you run your own shop, or if you are an office worker who has other income in addition to your salary from that office work, or who has built a new house and wants to receive special deductions such as for housing loans, etc., please note that you cannot create a final tax return using the method described in this manual.







Please be sure to have the following documents to create your final tax return:

- 1. Withholding slip
- 2. Copy of residence card (or alien registration certificate) (both front and back)
- 3. Documents to confirm My Number (Individual Number) (My Number card or notification card, etc.)
- 4. When applying for deduction for dependents, etc.
- (1) When dependents live in Japan

Copy of residence card (or alien registration certificate) of the dependents

- (2) When dependents do not live in Japan (in the case when the family members are non-resident)
 - (i) Documentation proving the familial relationship between you and the dependent (Documents to prove familial relationship)
 - (ii) Documents certifying remittances to dependents (Remittance documentation)

(Note)

- (a) (i)requires the original certificate. (ii) is not limited to the original, but a copy can also be submitted.
- (b) Regarding (ii), if you have more than one dependent, please attach documents for each person.
- (c) If the documents (i) and (ii) are written in a foreign language, please attach texts translated into Japanese.
- (d) For the same person, two people cannot be simultaneously eligible for support.

	1		
Non-resident relative	Age	Classification of non-resident relative	Required Documents (Japanese translation also required)
Other than spouse	Not less than 30 years old Under 70 years old	(A) Those who no longer have a domicile or residence in Japan due to studying abroad	Documents to prove familial relationship Documents related to remittance Documents related to student visas, etc.
		(B) Disabled person	Documents to prove familial relationshipDocuments related to remittance
		(C) Those who have received payments of 380,000 yen or more from you to cover living expenses or educational expenses in 2024	Documents to prove familial relationship380,000 yen remittance documents
		Those other than (A) through (C) above	Not eligible for deduction for dependents
	Not less than 16 years old and under 30 years old, or 70 years old or more		 Documents to prove familial relationship Documents related to remittance
Spouse			Marriage certificate Documents related to remittance

A "**non-resident**" is an individual who does not have a domicile in Japan and has not continuously resided in Japan for at least one year until now.

"Documents to prove familial relationship" means a document issued by a foreign government or foreign local public entity that contains the name, date of birth, and domicile or residence of a non-resident relative (documents such as birth certificates, marriage certificates, etc.).

"Documents related to remittance" means the following documents that clearly show that you made payments to cover living expenses or educational expenses of your non-resident relatives during the year. If you need to receive exemptions for two or more non-resident relatives who are dependents, you are required to submit remittance documents that prove that you remitted money to each non-resident relative.

- Documents or copies of documents issued by a financial institution that clearly show that the payment was made by you to a non-resident relative through an exchange transaction conducted by the financial institution.
- Documents or copies of documents such as a credit card statement issued by the credit card issuer, which clearly shows that you have entered into a contract with the credit card issuer and that you will pay for the purchase of goods, etc. by a non-resident relative using the so-called "family credit card."
- Documents or copies of documents issued by an electronic payment instruments service provider (including certain banks, etc. that issue electronic payment instruments or funds transfer service provider), which clearly show that you have made a payment to a relative residing abroad through the transfer of an electronic payment instrument conducted by that electronic payment instruments service provider.

"380,000 yen remittance documents" mean documents which fall under "Documents related to remittance" and which clearly shows that the total amount of payment from you to each of your non-resident relatives for the year is 380,000 yen or more.

"Documents related to student visas, etc." means documents such as (a) or (b) below, issued by a foreign government or local public entity that certifies that the non-resident relative no longer has a domicile or residence in Japan due to residence in a foreign country with a status equivalent to the status of residence of a student in that foreign country.

- (a) A copy of a document similar to a visa for a foreign country
- (b) A copy of a document equivalent to a residence card in a foreign country

A "Disabled person" is a person who falls under any of the following (a) through (h).

(a) Persons who habitually lack the capacity to reason due to mental disability.

Persons who fall under this category are considered to be persons with special disabilities.

- (b) Persons who have been judged as mentally disabled by a child guidance center, rehabilitation center for the mentally disabled, mental health welfare center, or designated mental health physician.
- (c) Persons who have been issued the Health Benefits Recordbook for the Mentally III

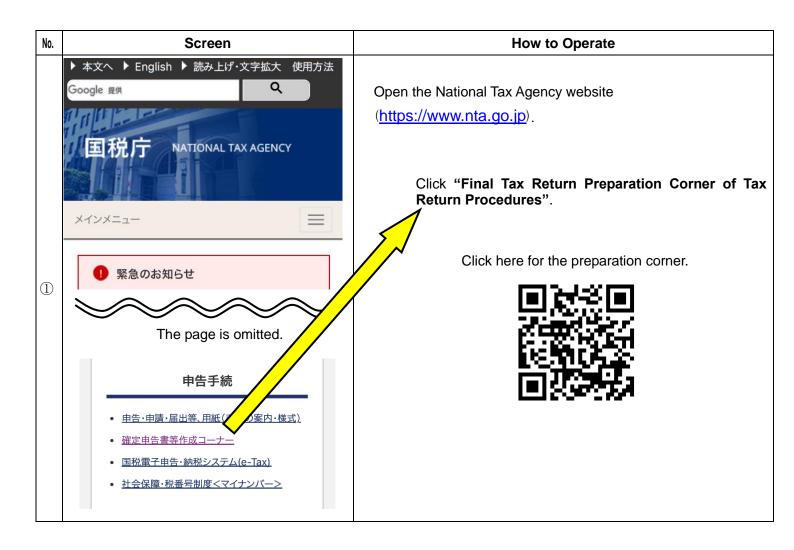
pursuant to the provisions of the Act on Mental Health and Welfare for the Mentally Disabled

- (d) Persons who are listed as physically disabled in the Physical Disability Recordbook issued pursuant to the provisions of the Act on Welfare of Physically Disabled Persons
- (e) Persons who have been issued the War Injury Certificate in accordance with the Act on Special Aid to the Wounded and Sick Retired Soldiers
- (f) Persons who are certified by the Minister of Health, Labour and Welfare pursuant to the provisions of Article 11, Paragraph 1 of the Atomic Bomb Survivors' Assistance Act
- (g) Persons who have been bedridden due to physical disabilities for six months or longer as of December 31 of the same year, and who require complicated nursing care (recognized as being in such a state that they cannot evacuate their bowels by themselves unless they receive nursing care).

Persons who fall under this category are considered to be persons with special disabilities.

- (h) Persons aged 65 or over with mental or physical disabilities who have been certified by the mayor of a municipality, ward mayor of a special ward or welfare office director as a person whose degree of disability is the same as those falling under (a), (b) or (d) above.
- (Note) Even if a person has received a certificate equivalent to a physical disability certificate from a foreign government, etc., if the person does not fall under any of the above categories, he/she does not fall under the category of a disabled person (A disability certificate issued in a foreign country is not issued in Japan and does not fall under (d) above.
- 5. Copy of front and back covers of the bank passbook
- 6. Deduction for Social Insurance premiums If you have the National Health Insurance or pay the National Pension, please prepare the certificate of payment.
- 7. Deduction for donations If you have paid donations, please prepare a certificate of deduction for donations.
- 8. Medical expenses deductions

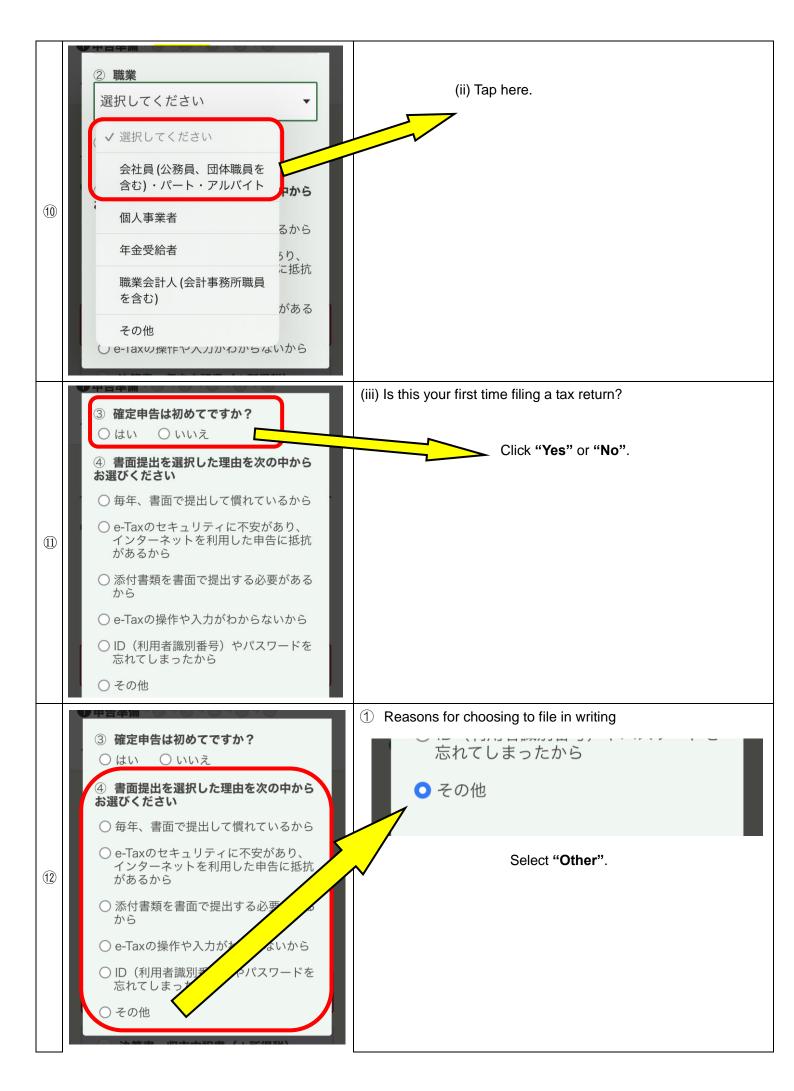
If your medical expenses exceed 100,000 yen, please prepare receipts, etc. for the medical expenses and prepare a "statement of medical expenses deductions". In addition, depending on the amount of income, you may receive medical expenses deductions even if it is 100,000 yen or less.

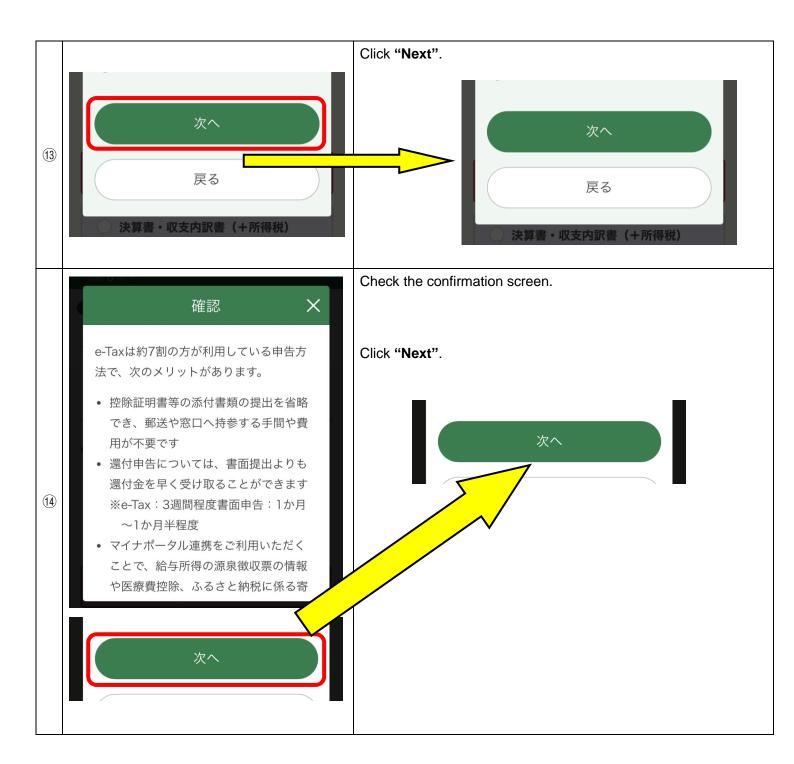


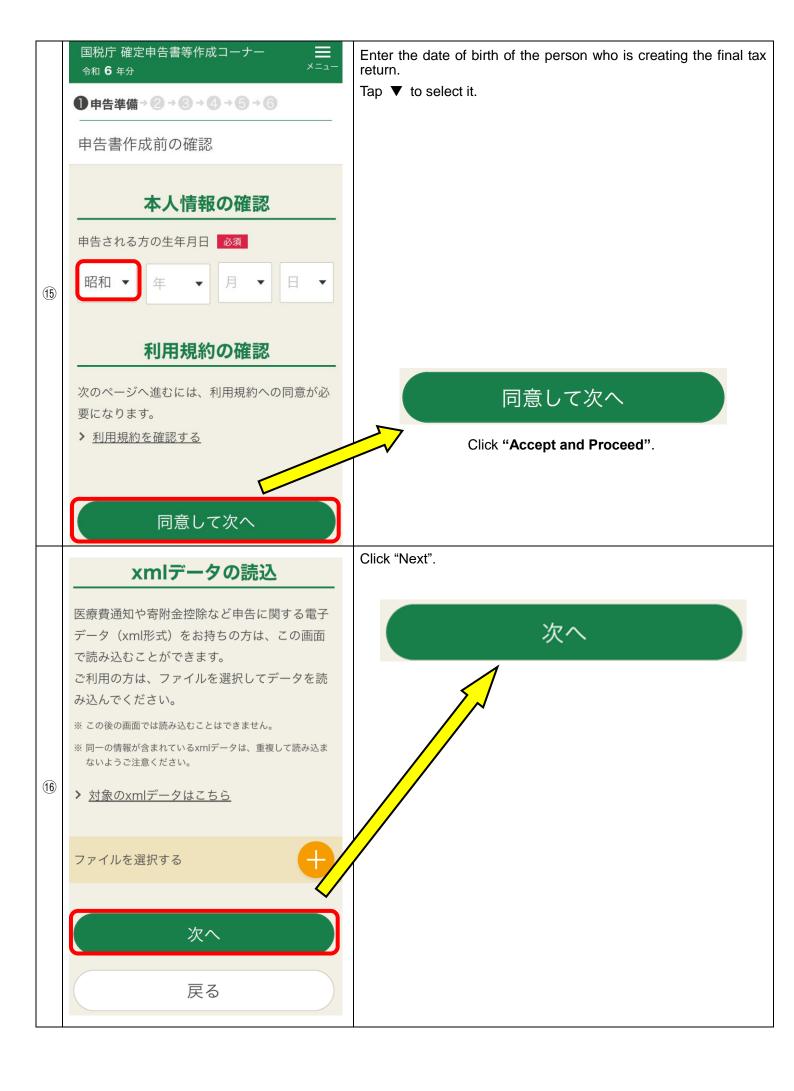






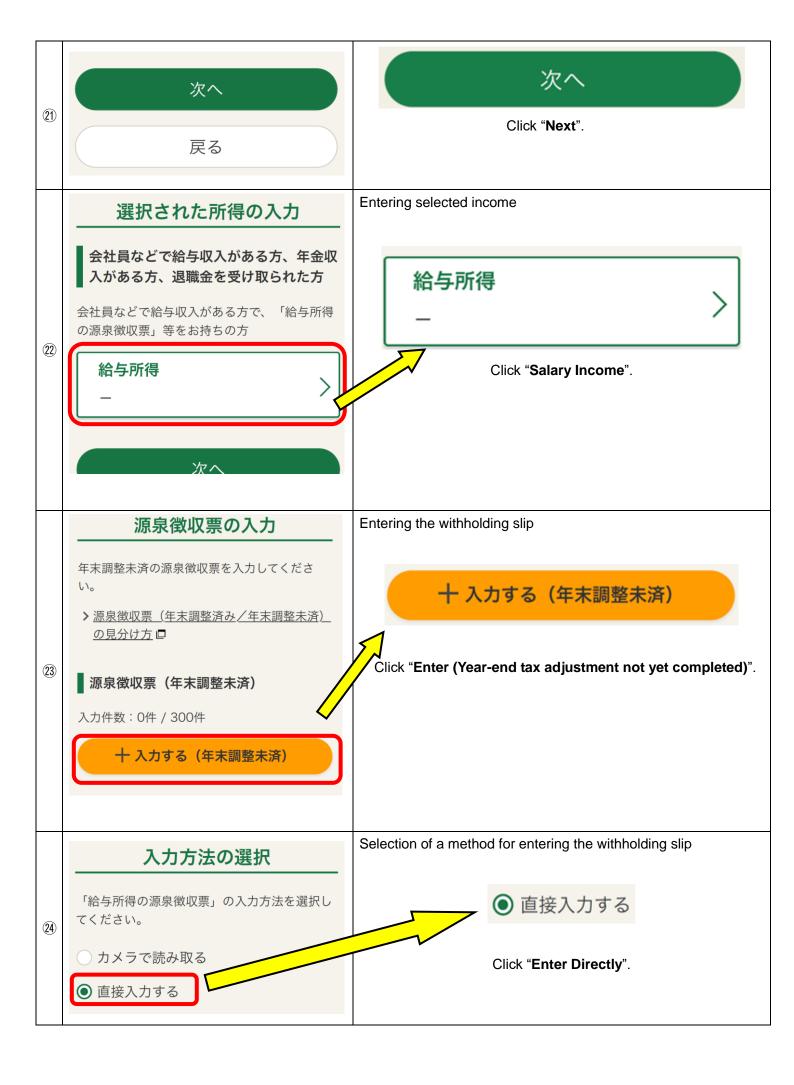




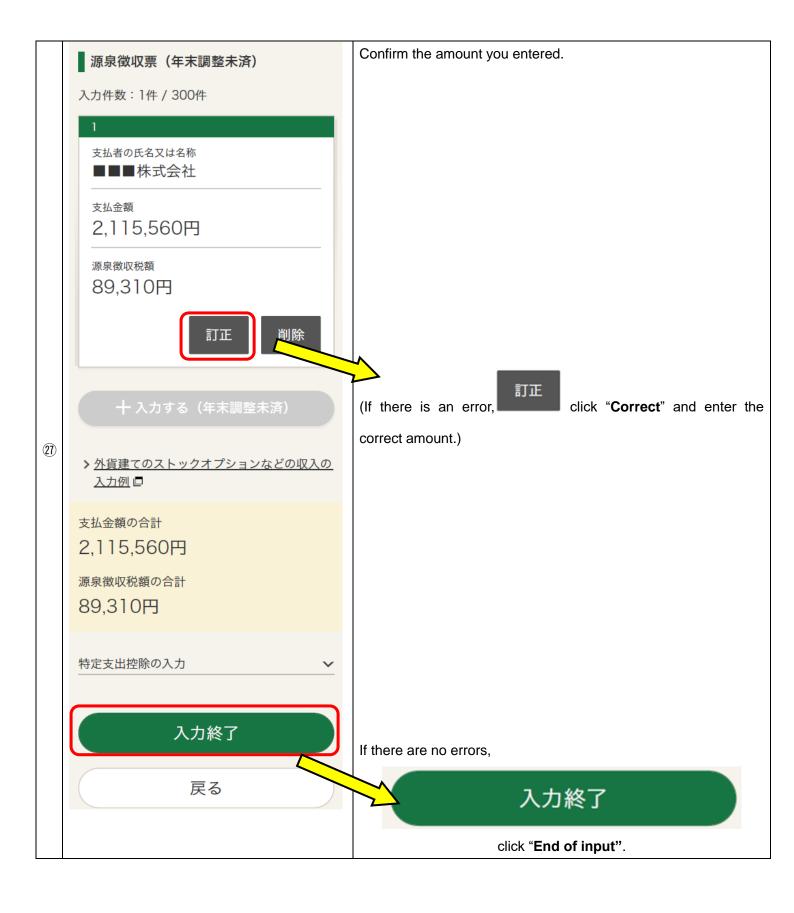


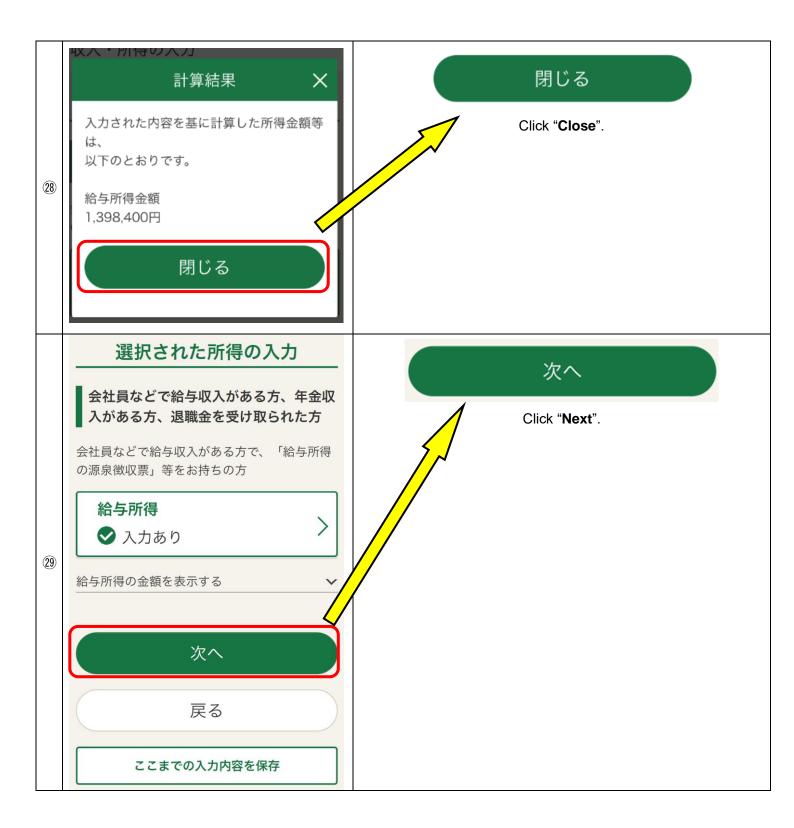


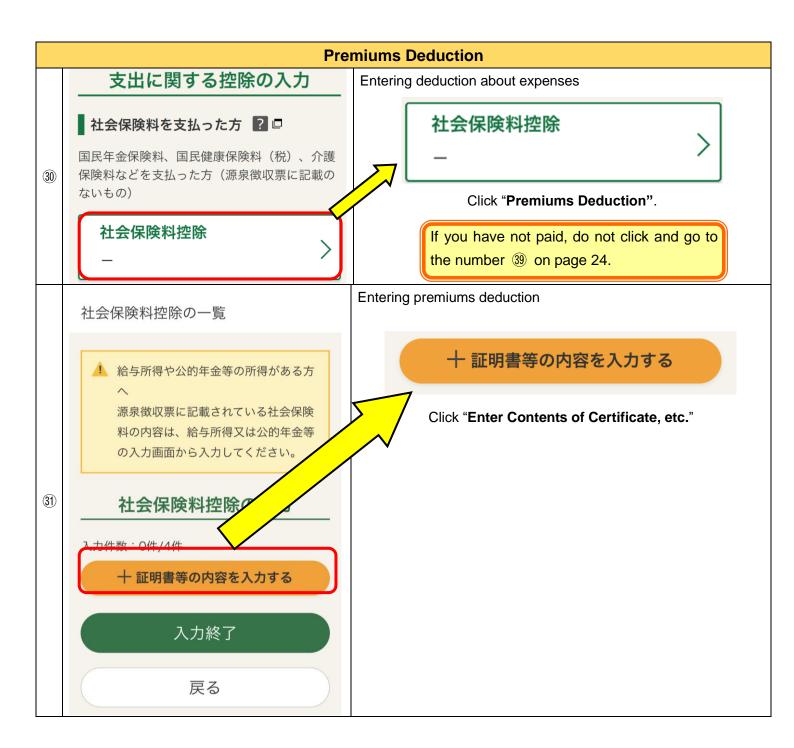


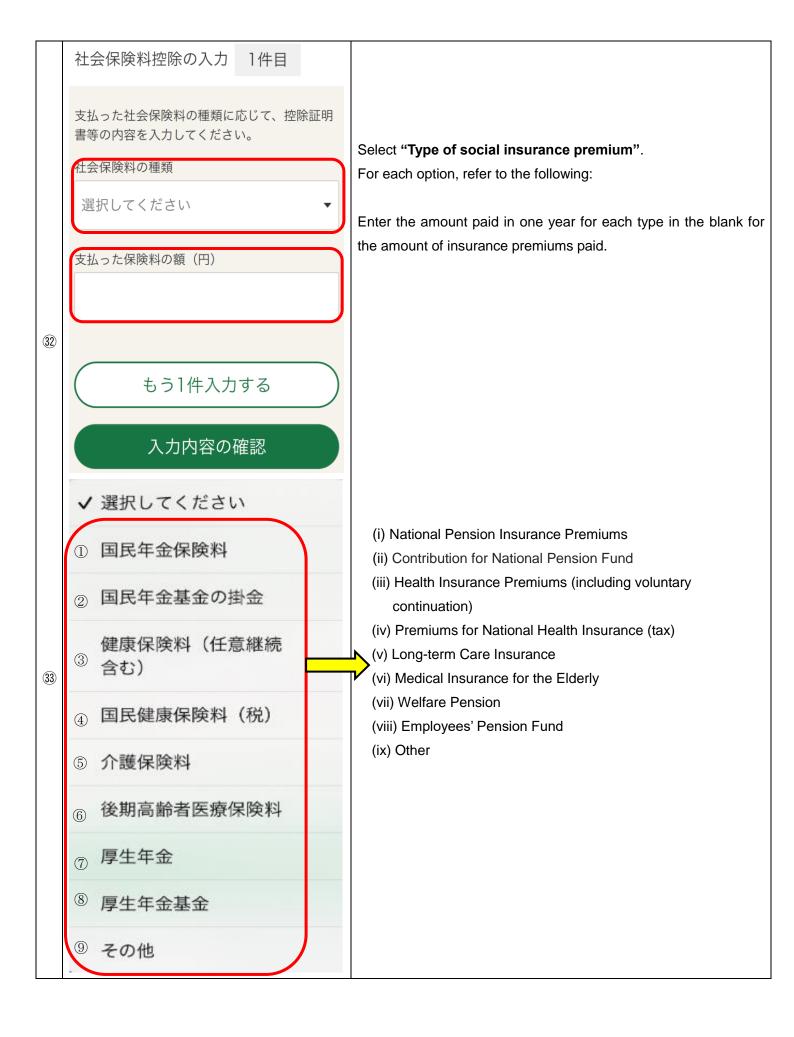


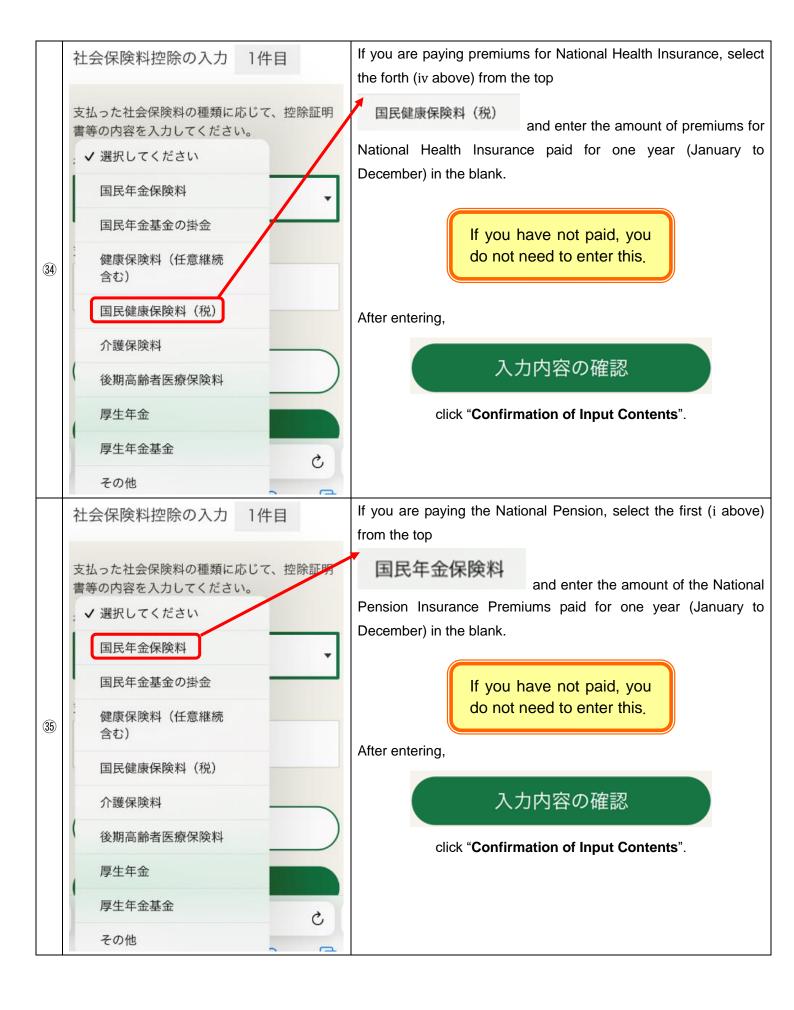




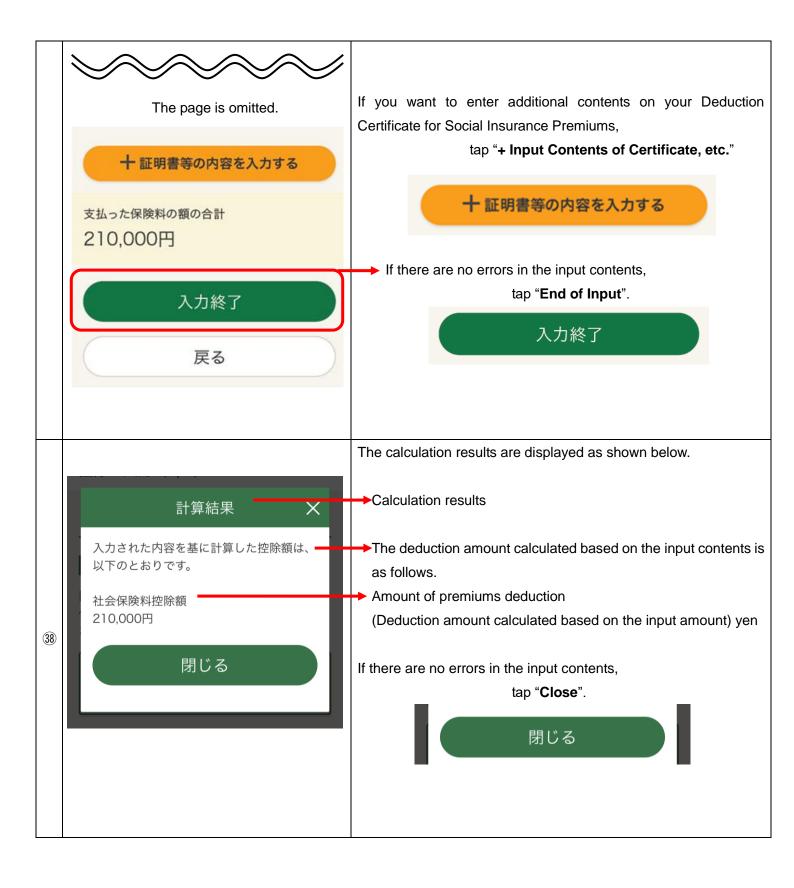




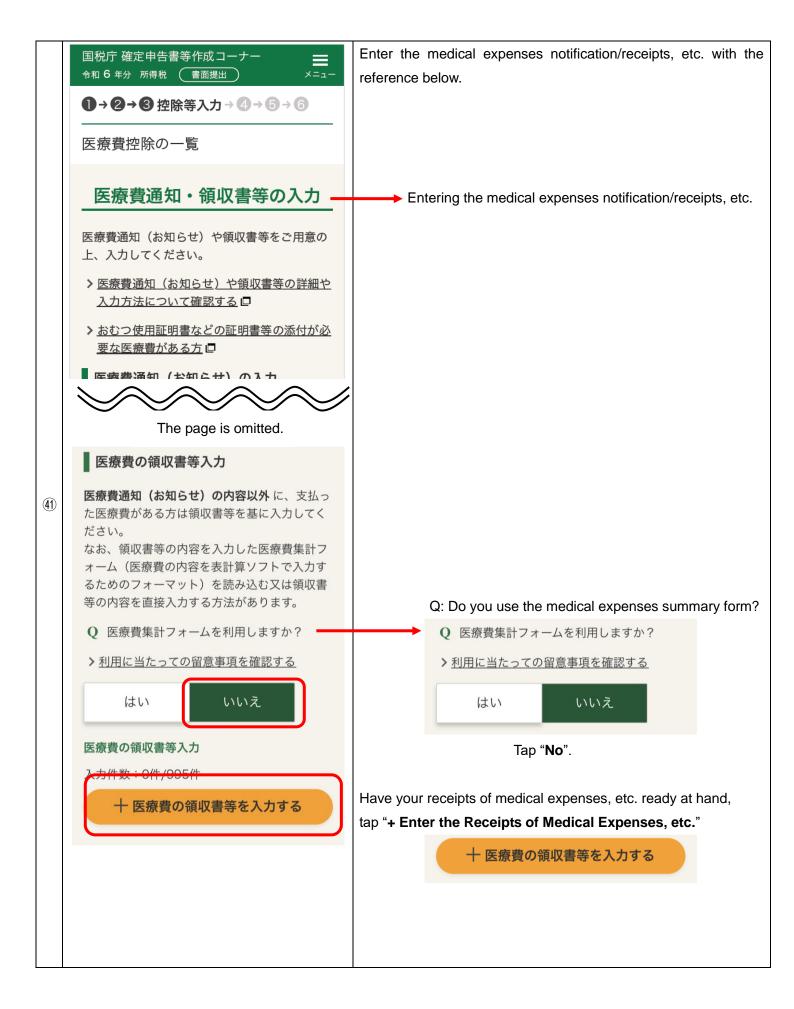


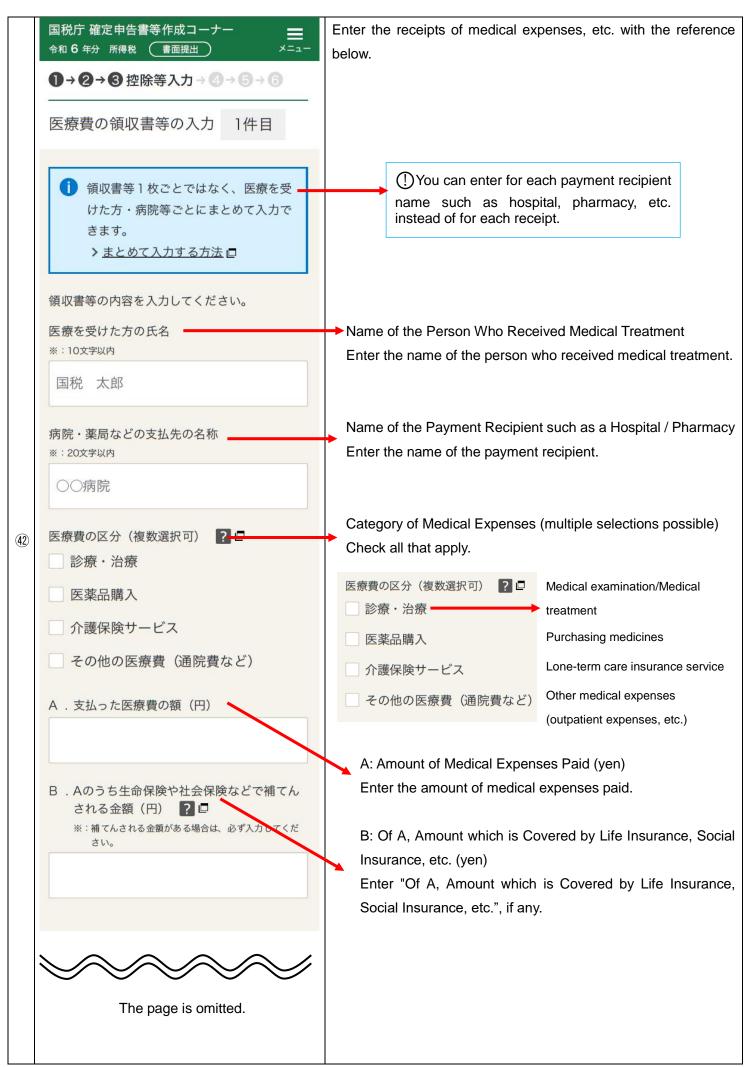




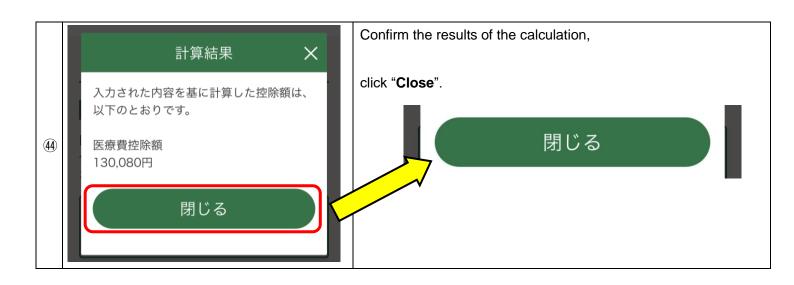




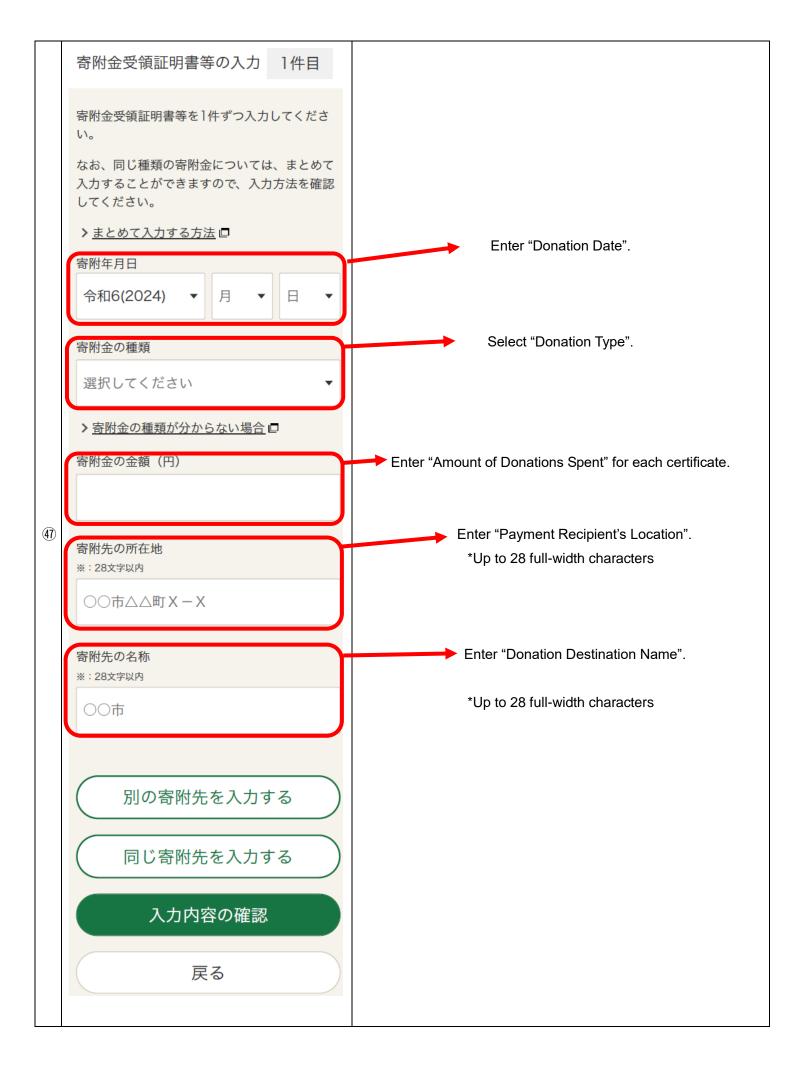


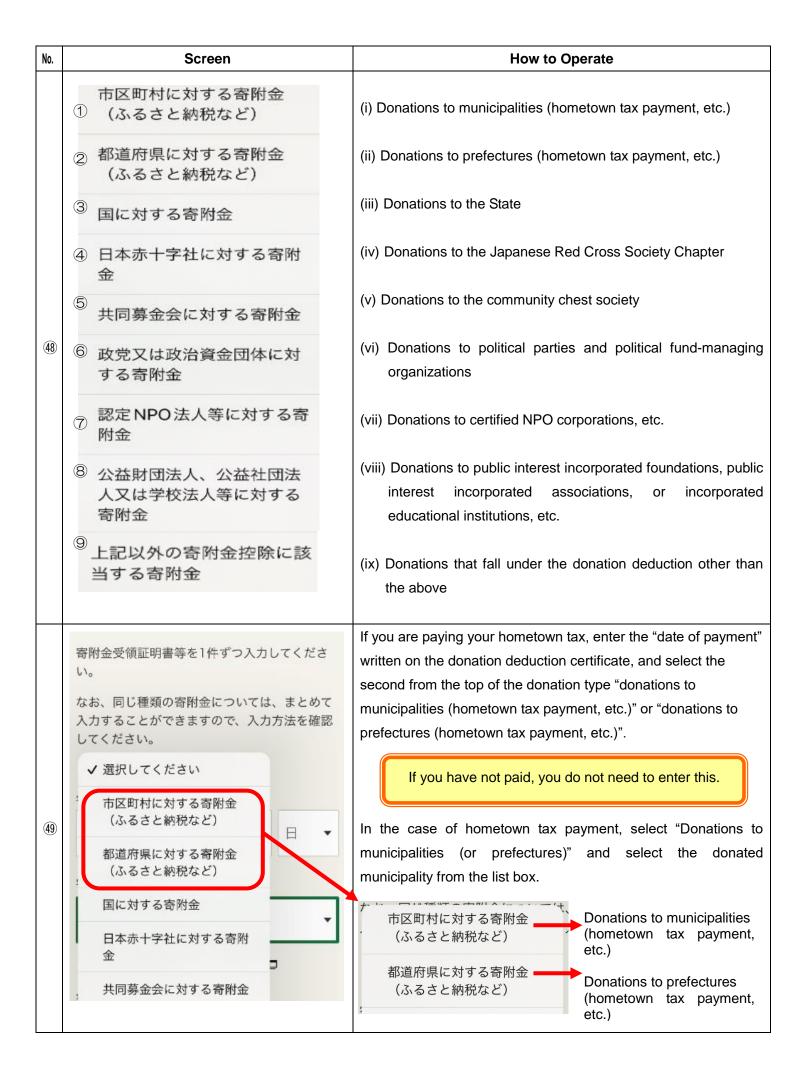












(If you still have other donations to enter,
別の寄附先を入力する
同じ寄附先を入力する

た力内容の確認

同じ寄附先を入力する

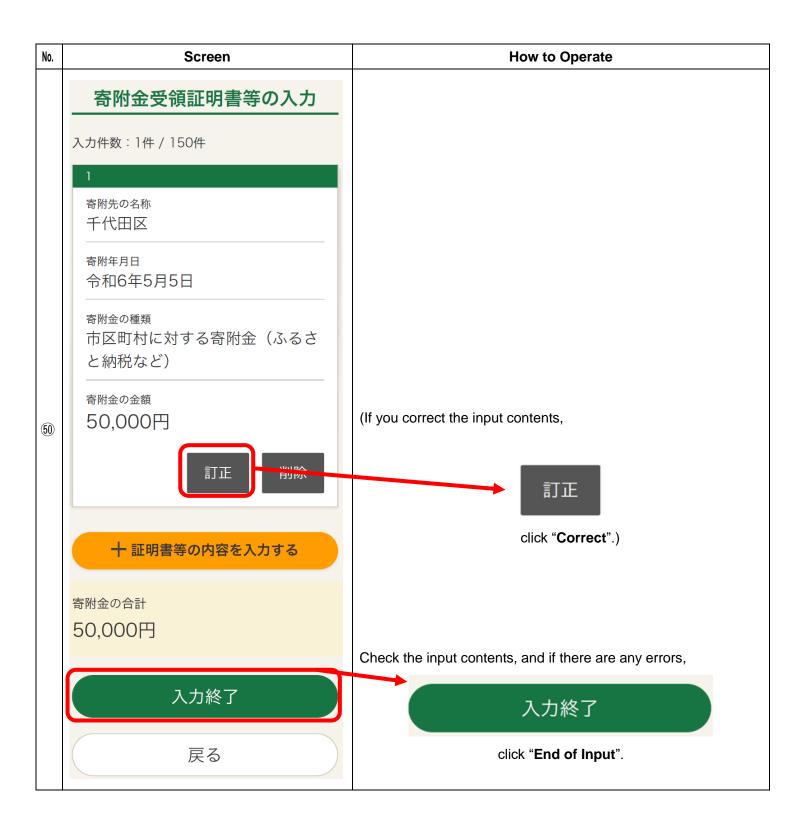
『Enter the Same Donation Destination" and enter values in the same way.)

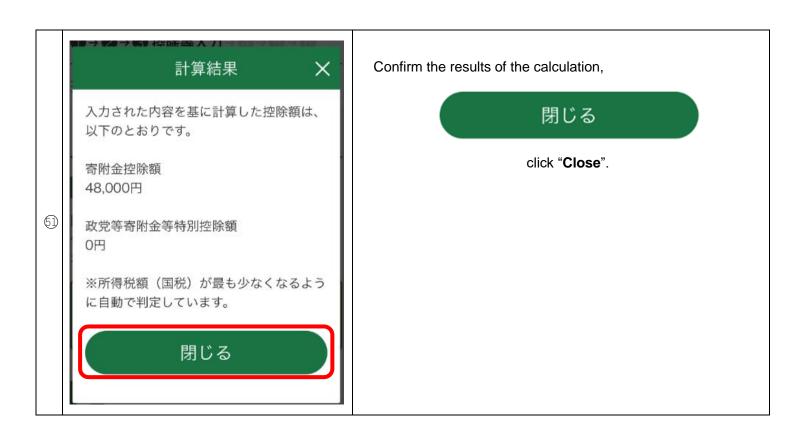
展る

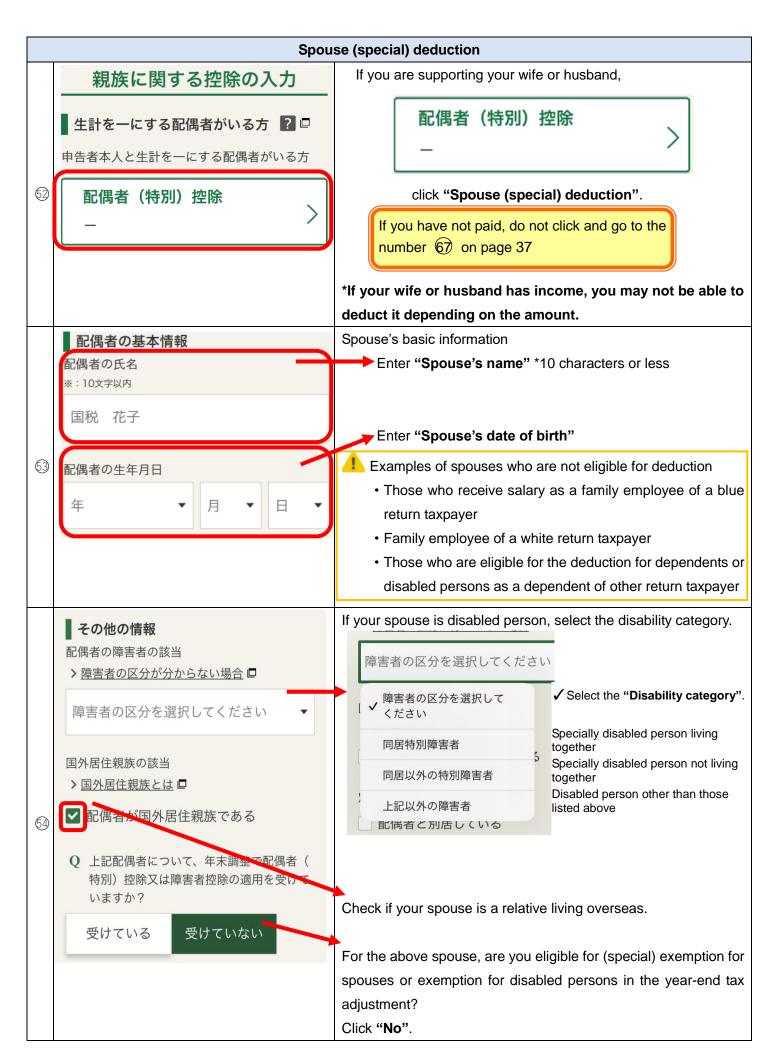
After you have entered all the donation destinations,

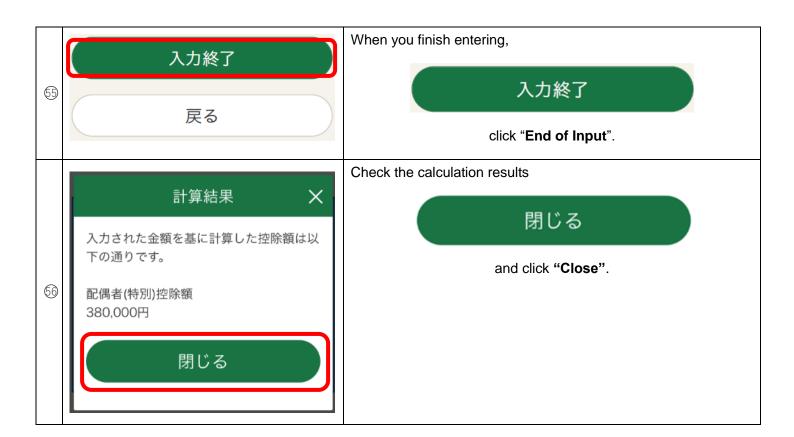
入力内容の確認

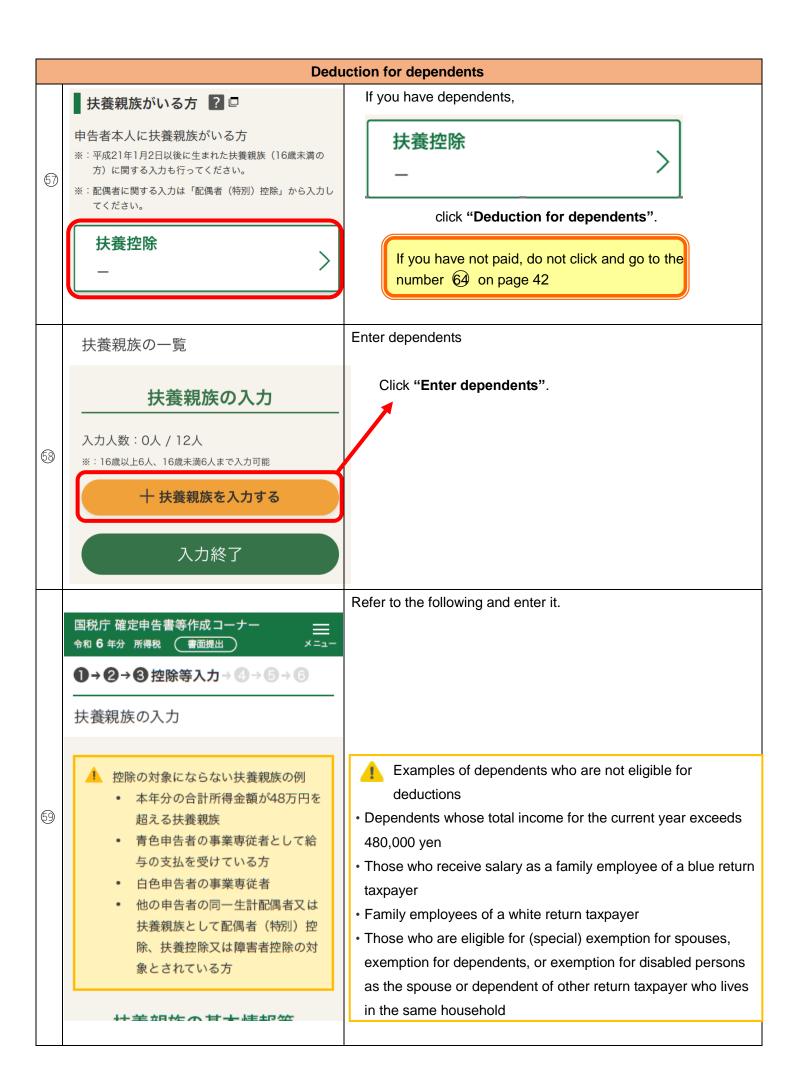
Click "Confirmation of Input Contents".

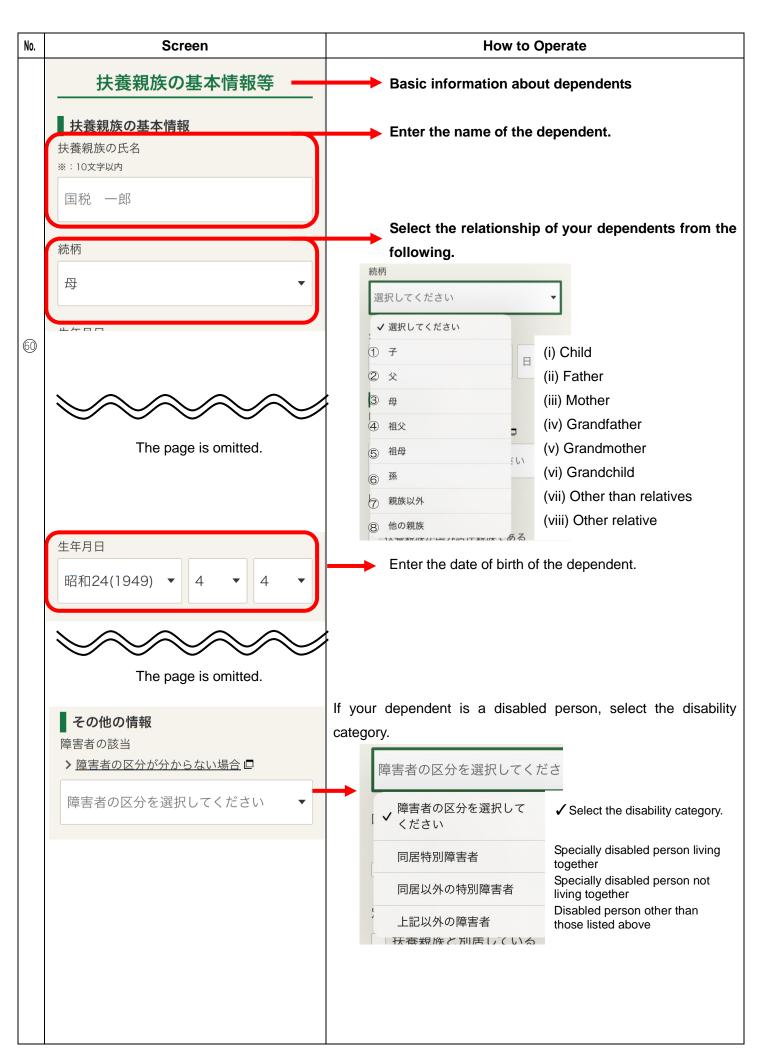






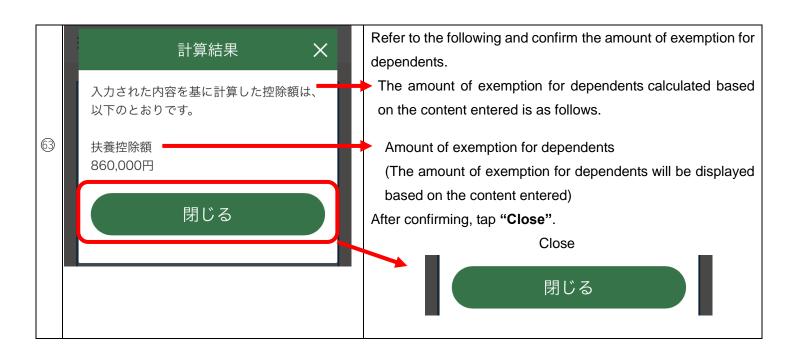


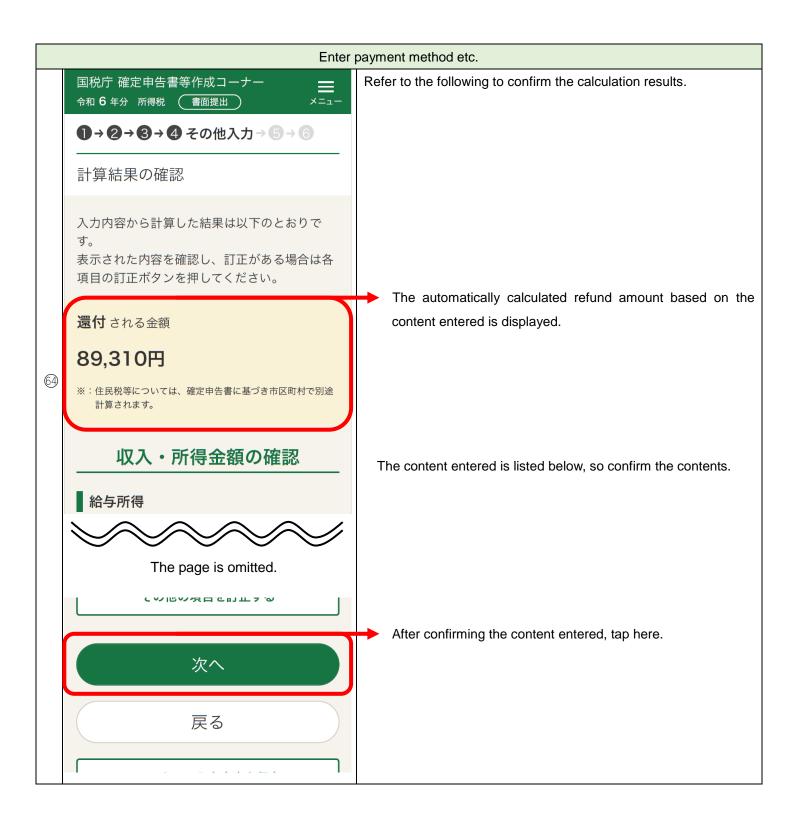


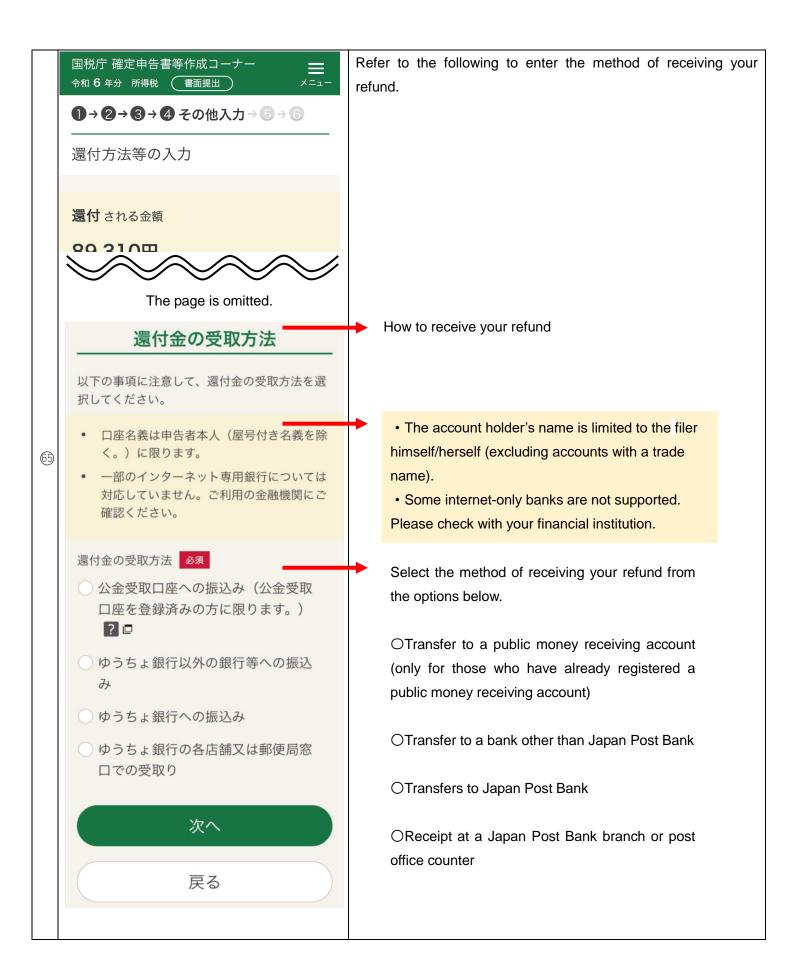


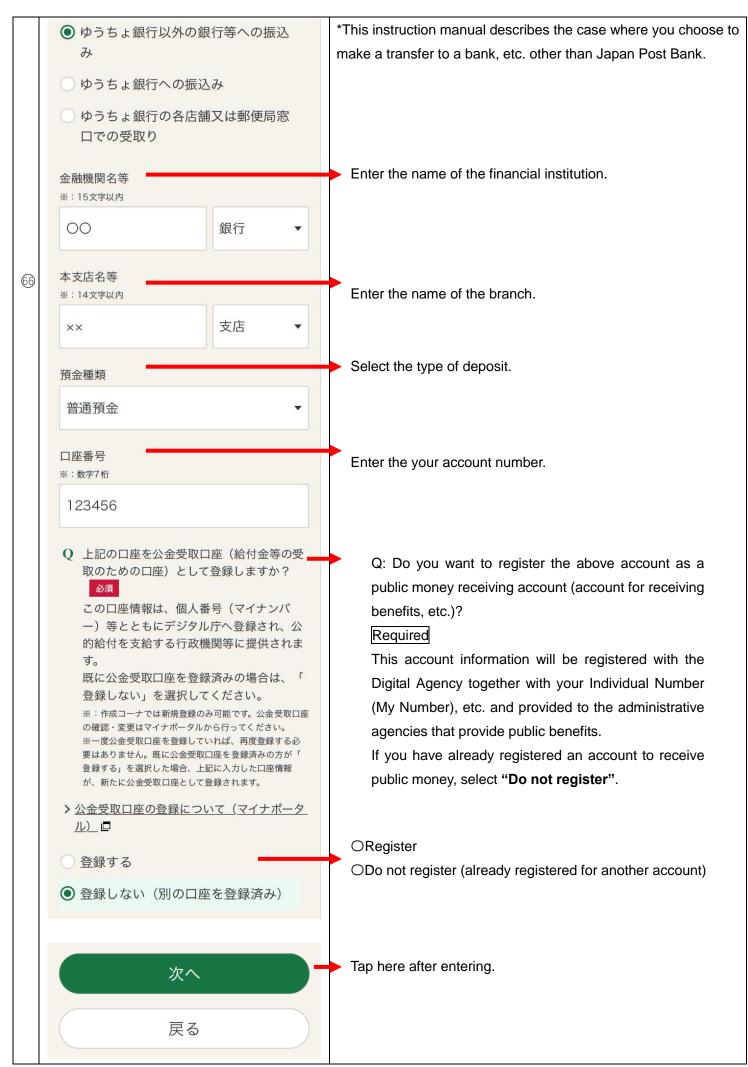












Matters related to statements of assets and liabilities, resident tax, etc.

国税庁 確定申告書等作成コーナー 令和 6 年分 所得税 (書面提出)

≡ メニュー

1→2→3→4 その他入力→5→6

財産債務調書、住民税等に関する事項

財産債務調書の作成

財産債務調書の提出要件の確認

67)

令和6年12月31日においてその価額の合計額が 10億円以上の財産を有する方は、令和7年6月3 0日(月)までに、財産債務調書を提出する必 要があります。

提出義務者に該当する方は、チェックをしてく ださい。

- > 財産債務調書の提出要件の詳細 □
- 12月31日において合計額が10億円 以上の財産を保有している
- ※:別途提出する場合、入力を省略することができます。
 - i 確定申告書を提出する場合、改めて住 民税の申告書を提出する必要はありま せん。

ただし、以下の事項については、所得 税と住民税で取扱いが異なるため、該 当があるものを選択して入力してくだ さい。

住民税に関する事項の選択・入 力

■ 16歳未満の扶養親族がいる場合

平成21年1月2日以後に生まれた方が該当します。

16歳未満の扶養親族に関する入力を

- ※: 定額減税の対象となる16歳未満の扶養親族(居住者に限ります。)がいる場合には「扶養控除」の入力画面まで戻って入力してください。
- ▶ 定額減税について詳しくはこちら

Refer to the following and enter information.

Confirm requirements for submitting statements of assets and liabilities

Those who have assets with a total value of 1 billion yen or more as of December 31, 2024 must submit statements of assets and liabilities by Monday, June 30, 2025.

Please check the box if you are a person who is required to submit the statements.

- ☐ You have assets with a total value of 1 billion yen or more as of December 31.
 - If you submit a final tax return, you do not need to submit a resident tax return separately. However, the following items are handled differently for income tax and resident tax, so select and enter the ones that apply.

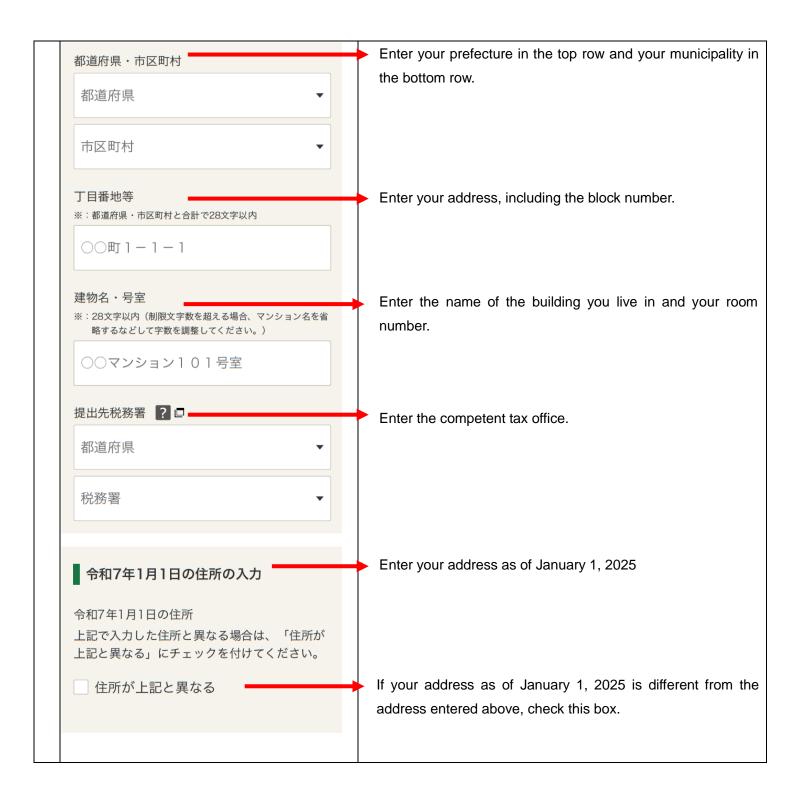
If you have dependents under the age of 16

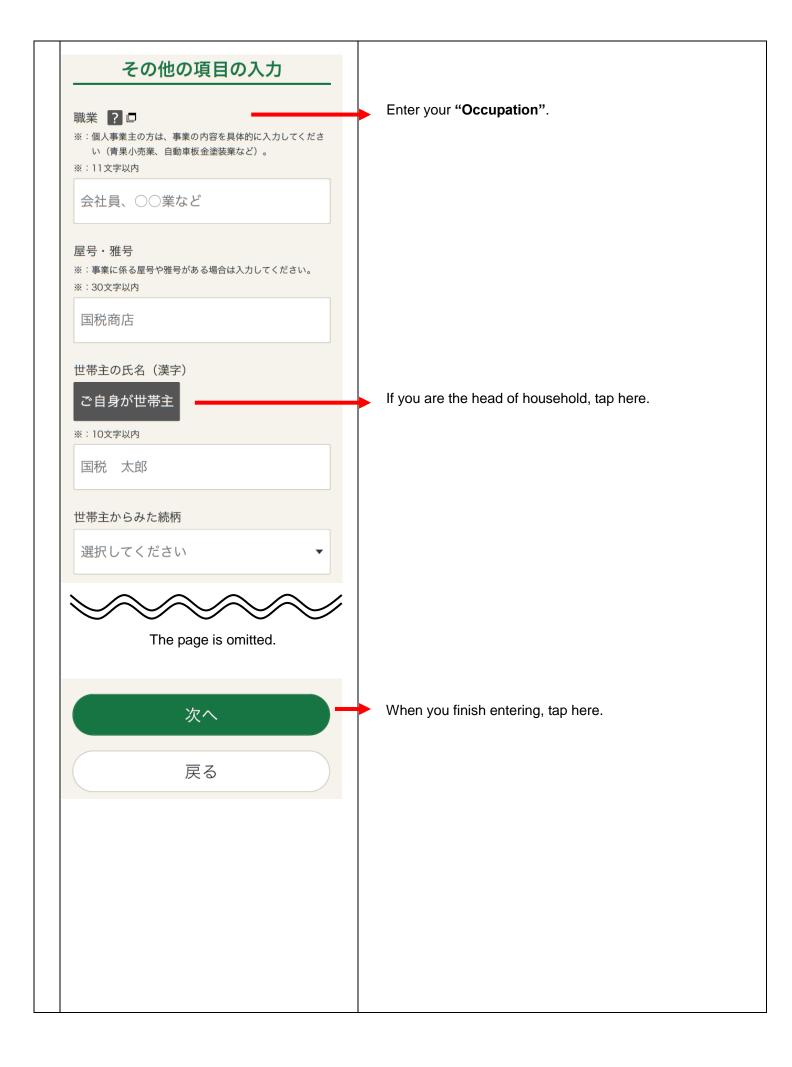
This applies to those born on or after January 2, 2009.

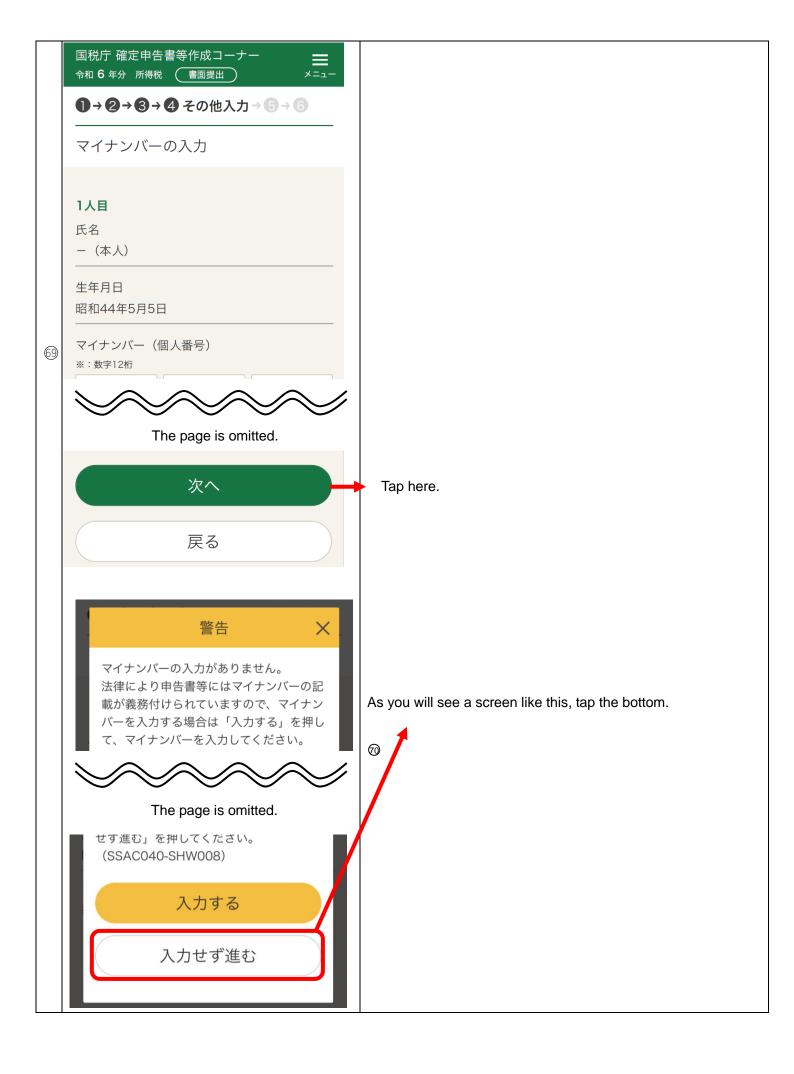
▶If you have dependents under the age of 16, check this box.

退職所得のある配偶者・親族等がいる場合 退職所得については、源泉徴収されたものに限ります。 退職所得のある配偶者・親族等に関する入力を行う	 If you have a spouse, relative, etc. with retirement income Retirement income is limited to income withheld at source. If you have a spouse, relative, etc. with retirement income check the box.
 別居の配偶者・親族がいる場合 別居の配偶者・親族に関する入力を 行う 所得税で確定申告不要制度を選択した非 上場株式の少額配当等がある場合 ? 	 If you have a spouse or relative living separately If you have a spouse or relative living separately, check the box. If you have received small dividends from unlisted stocks for which you have chosen a system that does not require you to file a tax return.
□ 非上場株式の少額配当等の入力を行う う 次へ 戻る	If the above applies to you, check the box. After confirming, tap here.









Printing tax returns, etc.

国税庁 確定申告書等作成コーナー 令和 6 年分 所得税 書面提出

 \equiv

● → ② → ③ → 4 → 5 印刷 → 6

申告書等の印刷

申告書等を表示・印刷してください。 なお、印刷した申告書等は郵送等で提出する必 要があります。

印刷に当たっての留意事項

- A4サイズの普通紙を使用して、カラー又は 白黒で片面印刷してください。
- プリンタをお持ちでない場合は、プリント サービス(有料)を利用して申告書等を印 刷することもできます。
- > コンビニプリントのご案内 □

印刷手順

- 1.「申告書等を表示・印刷する」ボタンを押してください。
- 2 . 表示されたPDFファイルで、「共有」ボタンから「"ファイル"に保存」を押して、 「iCloud Drive」などの保存先を指定して 保存してください。
 - <u> 保存方法を動画で確認する方はこちら</u>□
- 3.保存先から保存したPDFファイルを表示して印刷方法を選択の上、印刷してください。
- 4 . 次の画面で印刷後の確認を行ってください。

申告書等を表示・印刷する

※: PDFファイルが表示されない場合は、タブボタンを押して 別の画面に表示されていないか確認してください。 Refer to the following to print the tax return.

Printing tax returns, etc.

Display and print the tax return, etc.

In addition, the printed tax return, etc. must be submitted by postal mail, etc.

Points to note when printing

- Use A4 size plain paper and print single sided in color or black and white.
- If you don't have a printer, you can use the printing service (fee is required) to print the tax return etc.

Printing Procedure

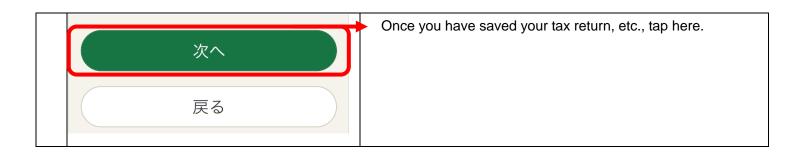
- 1. Click the "Display and print your tax return, etc." button.
- 2. In the displayed PDF file, click the **"Share"** button, then **"Save to Files"** and specify the destination to save, such as iCloud Drive.
- 3. Display the PDF file saved from the destination, select the printing method, and print it.
- 4. Confirm after printing on the next screen.

After confirming the above, tap below to save and print.

Display and print your tax return

申告書等を表示・印刷する

Fill out your address, name, etc. on the printed tax return as shown on pages 55 to 58, and submit it to the tax office together with the attached documents.



Guide to post-printing operations

return.

国税庁 確定申告書等作成コーナー 令和 6 年分 所得税 (書面提出) **≡** メニュー

1 → **2** → **3** → **4** → **5** → **6** データ保存等

印刷後の作業のご案内

①This completes the printing of your tax

return and other documents.

Finally, please confirm the task after printing.

Refer to the following to complete the preparation of your tax

これで申告書等の印刷は完了しました。

最後に、印刷後の作業について確認してください。

印刷後の作業

The page is omitted.

入力内容の保存

7

入力した内容を作成コーナー専用データ (.data形式)として保存します。 保存した入力データは、翌年以降に申告 書等を作成する場合に利用できます。

入力データのダウンロードページ

Corner-specific data (.data format).

The saved entered data can be used the following year or

later when creating tax returns, etc.

The content you have entered will be saved as Creation

If you need to save it, click here. You will move to the input data download page.

入力データのダウンロードページ へ

The page is omitted.

申告書等・添付書類の提出

受付期間

令和7年2月17日(月)から令和7年3月 17日(月)

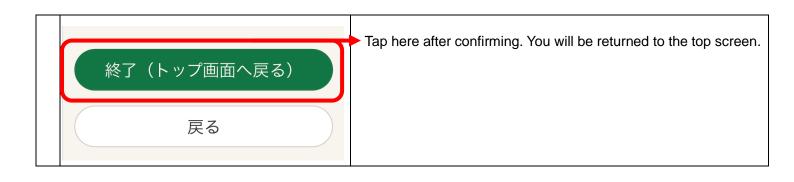
ただし、還付申告書は令和7年1月から提 出可能です。

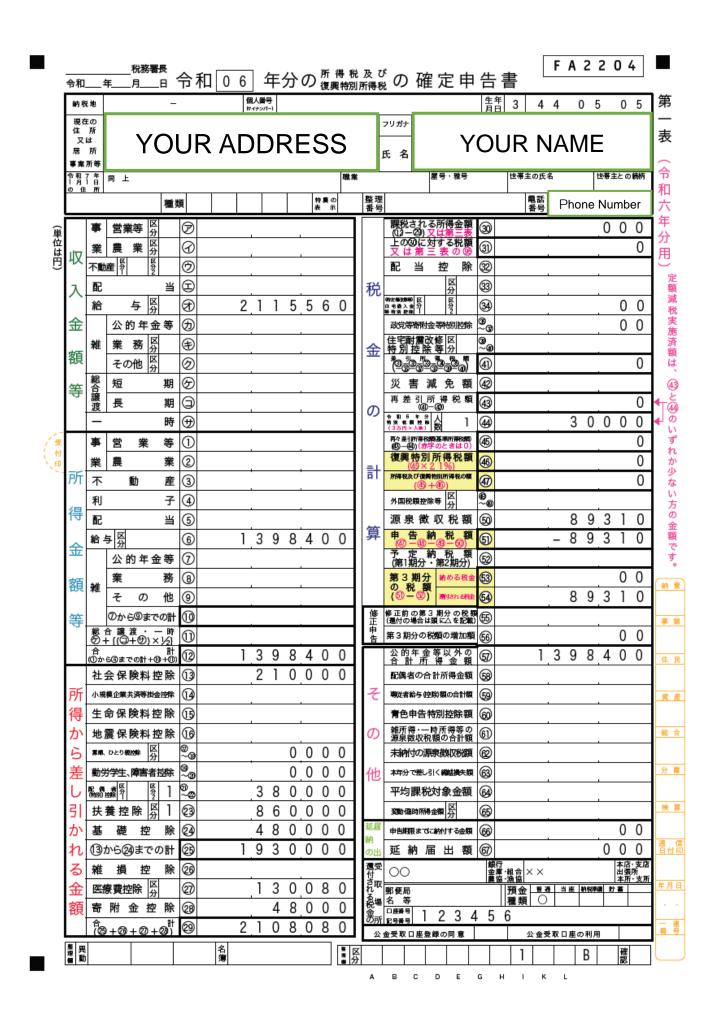
※:郵便又は信書便で送付する方は、通信日付が令和7 年3月17日(月)以前になるように送付してくだ さい。 Period for application acceptance

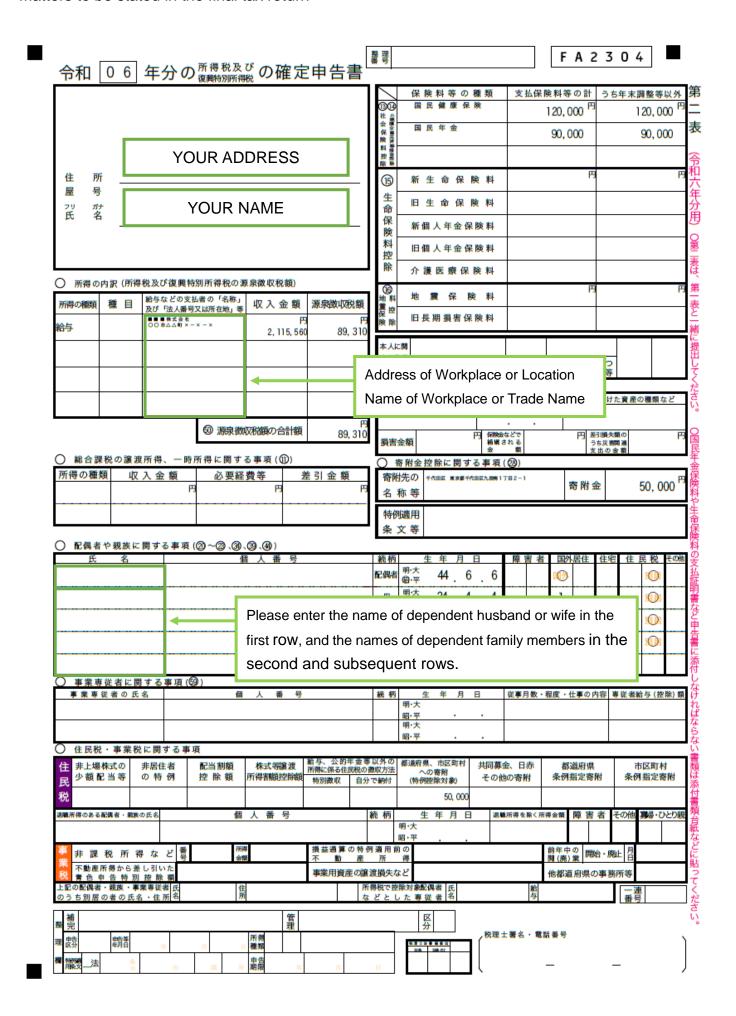
From Monday, February 17 to Monday, March 17, 2025

However, tax refund forms can be submitted from January 2025.

*If you send by postal mail or correspondence delivery service, make sure the communication date is on or before Monday, March 17, 2025.







令和 06 年分 医療費控除の明細書【内訳書】

※ この控除を受ける方は、セルフメディケーション税制は受けられません

主所	YOUR ADDRESS			-	氏名	YOUR NAME			
医療費 ※医療機 記載さ	保険者等が発行する されたものをいいまっ	ける場合、右記の(1)~(3)を記 医療費の翻等を通知する書類で、次		Calle in a	(療費の額 (担額) (注)	(2) (1)のうちそのに実際に支払 医療費の額	いった	(3) (2) のうち生命 社会保険 (高権 など) などで報 される金額	建筑线线
①被印の氏治	限険者等の氏名、②数 名、④療養を受けた数	療養を受けた年月、③療養を受けた 病院・診療所・薬局等の名称、⑤被 の額、⑥保険者等の名称			通知には前年3 ください。	支払分の医療費が得	己載され	ている場合があり	ますの
2 医療	費(上記1以	(外) の明細 「医療を受				の支払先の名称 ては、入力しな			ける
750 B	療を受けた方 氏名	(2) 病院・薬局などの 支払先の名称	(3)	医療費の区	分	(4)支払ったB の額	Laft Indiana	(5) (4) のうち生命 社会保険(高額 など)などで着 される金額	保険や 関数養費 制質
Name		〇〇病院	100 TO 10	・治療 □介護 品購入 □その	100	150,	000 ^円		円
Name		××薬局	□ 診療	・治療 □ 介護 品購入 □ その	保険サービス 他の医療費	70000	000		
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			Contract of the Contract of th	・治療 □介護	TO THE PARTY OF TH				
<u>c</u>			」 医栗点	品購入 □その	他の医療費	△ 次業合計	-	□ × 第合計 団	
		2 の 合計				[⊙] 200,	000	Φ	
	B	接 療 費 の 合 計		А	(Ø+ <u>⑤</u>)	00, 000 B	(Ø+	· ()	円
3 控除	額の計算			1					
支	出った医療費	200, 000 ^{F3}	Α	_		-100			
補	保険金などで 塡される金額		В	4					
	差引金額 (国一国)	(マイナスのときは0円) 200, 000	С	7/8/1/00		所得金額等」の合			.)
所律	号金額の合計額	1, 398, 400	D	├ '	· 退職所得及	は それぞれの金額 び山林所得がある	場合・・・・・	その所得金額	
D×0.05 (赤字のときは0円) 69, 920			E	・ ほかに申告分離課税の所得がある場合・・・その所得金額					
	0万円のいずれか シない方の金額 医療機構 2000	69, 920 (最高200万円、米字のときは 0円)	F	[4個網標件を禁止引くは第二個の〇の合理をを記しませ					
	医療費控除額 (〇一E)	130, 080	G		<u>甲戸青</u> 墨一 費控除欄に	を記します。	: U517)	(の立領」の医療	J

57

令和 0 6 年分の所得税及び復興特別所得税の確定申告書

添付書類台紙

現 在 の 住 又 は 居 所等

YOUR ADDRESS

カリ か 氏 名

YOUR NAME

① のりしる

本人確認書類(写)

※ 申告書を提出する際には、毎回、本人確認書類の提示又は写しの添付が必要です。

◆ マイナンバーカード(個人番号カード)をお持ちの方

マイナンバーカードの表面及び裏面の写しを貼ってください。

◆ マイナンバーカードをお持ちでない方

- 「Ⅰ 番号確認書類」の 写しと「Ⅱ 身元確認書類」の 写しをそれぞれ貼ってください。
- ※ 原本を貼ることのないよう、ご注意ください。

|番号確認書類

《ご本人のマイナンバーを確認できる書類の写し》

- 通知カード(現在の氏名
- (現在の氏名・住所等が記載されている場合に 限ります。)
- ・住民票の写し又は住民票記載事項証明書 (マイナンバーの記載があるものに限ります。)

確軍

Ⅱ 身元確認書類

《記載したマイナンバーの持ち主であること を確認できる書類の写し》

- ・運転免許証
- ・公的医療保険の被保険者証 (保険者番号及び被保険者等記号・番号部分をマス キング(塗りつぶし)してください。)
- ・パスポート
- ・身体障害者手帳
- 在留カード

などのうちいずれか1つ

- 申告に当たっては、上記及び社会保険料控除、小規模企業共済等掛金控除、生命保険料控除、地震保険料控除、寄附金控除関係書類(該当するものに限ります。)などを、この台紙にのりづけし申告書と一緒に提出するか、申告書を提出する際に提示してください。

4

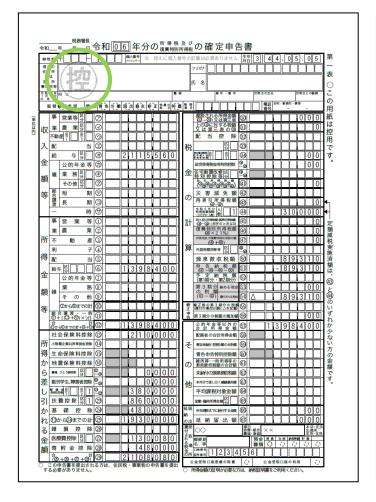
○ 上記以外の書類は、この台紙の裏面や適宜の用紙に貼ってください。

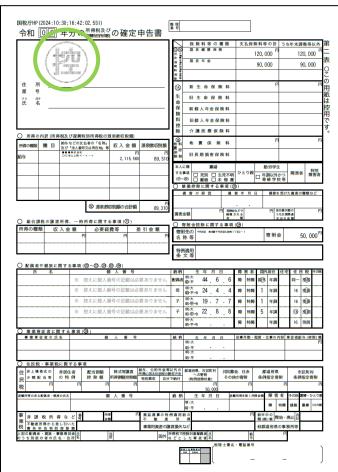
などのうちいずれか1つ

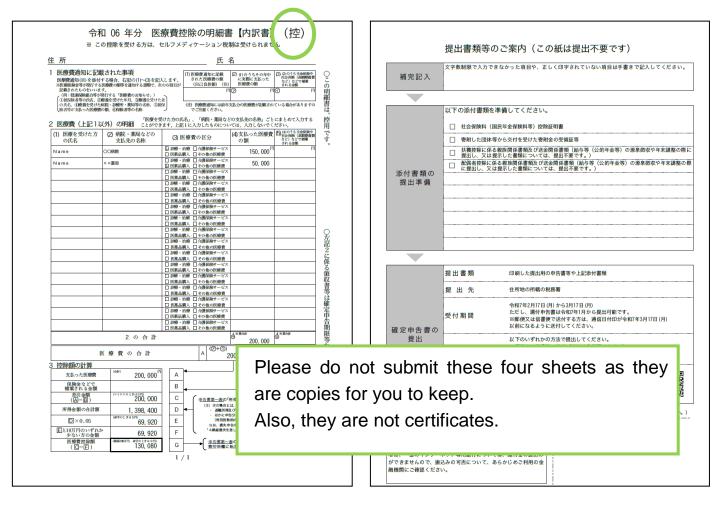
e-Tax で送信すれば 書類の添付 が 不要* になります!

※一部の書類を除きます。

Copy of tax return for you to keep

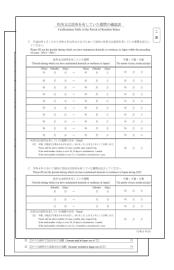






Where to submit the final tax return and attached documents







Final Tax Return

Confirmation of the Type of Resident Status, etc.

Attached Documents





Put in an envelope.

Where to submit the final tax return and attached documents

Please submit your final tax return and the attached documents to the competent Tax Office.

For some Tax Offices, final tax returns and other documents by mail are to be submitted to the Submission Processing Center.

Please refer to the National Tax Agency website for the addresses of the competent Tax Office and the Submission Processing Center.

(https://www.nta.go.jp/about/organization/access/map.htm#map)



