

# How to fill out the tax payment slip

This form is used when paying taxes.

**Indicate your tax amount in the block ㉑ or ㉒ on the Page 1 of your return, which is to be paid by your final tax return.**

**Please write "320."**

**Please make sure that the name of the competent Tax Office is indicated.**

**Your address: It must be the same as the address on your final return.**

**Your name: It must be the same as the name on your final return.**

**Your telephone number: It must be the same as the telephone number on your final return.**

**Please write "02."**

**When filing the final return and paying the tax for the third instance, indicate the fact by circling the number 4 (確定申告).**

**Total tax amount to be paid (Put ¥ (yen) on the head of the**

**(NOTICE)**  
This payment slip consists of three carbon copies. Therefore, please use a ball point pen in writing to make clear copies. Submit all three slips at the place of payment. Should you make a mistake in writing figures, use a new tax payment slip rather than correct the mistake.