Simplified Tax form

2024

Consumption and Local Consumption Taxes Final Return Guide

For Sole proprietors

- O For Sole proprietors who are Taxable person under the Consumption Tax Low, this guide describes the final return (Simplified Tax form) preparation process for consumption and local consumption taxes.
- This guide only explains general matters.
- The deadline for filing the 2024 consumption and local consumption taxes return is Monday, March 31, 2025.
- The deadline for payment of 2024 consumption and local consumption taxes is Monday, March 31, 2025.
 - The date for 2024 consumption and local consumption taxes automatic transfers is Wednesday, April 30, 2025.
- Those business operators who have become business issuer of qualified invoice from Tax-exempt business, triggered by the introduction of the qualified invoicebased method (the invoice system), can use the application of special accommodation of 20%.
 - * With the special accommodation of 20%, tax amount to be paid can be calculated easily by aggregating sales amounts.
 - Please refer to the "Consumption and Local Consumption Taxes Final Return Guide (special accommodation of 20%)," when the special accommodation of 20% is applied.
 - O State your Individual Number, etc.
 - You need to state your Individual Number in returns and to present your identification document or attach a copy of your identification document.
 - Example of identification document
 《Example 1》 The individual number card
 《Example 2》 Notification card + Driver's license, etc.
 - For details, please refer to page 9 of the guide.

Basic knowledge

Preparation

Procedures

Completing your return

Calculation

Local consumptior tax calculation

Enter the value in the return form (Page 1 and Page 2

Other items

iling and paying

Income tax adjustmen

Rough draft return forn

How this guide is organized

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Preparing for your final return	P9	Explains about the documents required for completing the consumption and local consumption taxes final return form
3 Final return procedures	P12	Explains the procedures from basic calculation methods to making your payment
Consumption tax calculation	P16	
Local consumption tax calculation	P28	Demonstrates how to calculate consumption and local consumption taxes
Enter the value in the return form(Page 1 and Page 2)	P30	
7 Other items	P35	Explains how to fill in the sections in the return form other than tax calculations
8 Filing and paying	P39	Explains how to submit your return form and how pay your consumption taxes
9 Income tax adjustment	P40	Explains how to adjust your income tax after calculating your amount of consumption and local consumption taxes payable or refundable
Rough draft return form, etc.	P41	Contains specimens of forms you need to submit Please use them as rough drafts
O Flowchart for determining business types	P47	Contains a flowchart that serves as a guide for determining business types
 Application (notification of change) for tax payment by transfer account 	P48	Contains application (notification of change) for tax payment by transfer account

Cautionary items when filling in the return form

The OCR (Optical Character Recognition) input final return form is machine-readable. Note the following Good example cautions when entering numbers in your form.

- · Do not soil or perforate the return form
- Use a black, ballpoint pen (Please do not use an erasable ball-pointed pen.)
- Enter large, clear figures in the prescribed boxes